

# Weekend Part-Time Instructor Position At The Zoo: 2-year-old with adult classes



**Join our team** of educators and volunteers in the Zoological Society Conservation Education Department at the Milwaukee County Zoo. Our engaging education programs are designed to support the development of environmental and scientific knowledge through developmentally appropriate, hands-on learning. To learn more go to: [zoosociety.org/education](http://zoosociety.org/education)

## Position Description

Two positions are currently available to teach 2-year-old (with adult) Zoo Classes on select Saturdays and/or Sundays. Instructors attend training and shadow each class topic prior to teaching in their first year. Seeking candidates who are interested in returning every September–May (continued employment based on performance and interest). Summer positions may be open based on availability.

## Responsibilities Include:

- Memorize and implement existing curriculum, policies and procedures.
- Lead Zoo tours and handle small animals during classes (training provided).
- Collaborate with other educators and supervisors in a team atmosphere.
- Communicate and interact with Zoo Pride volunteers and education staff.



## Requirements

1. **Early-childhood or elementary-education degree. Related degrees accepted if applicants have three or more years' experience lead-teaching young children in a formal or informal setting.**
2. Experience teaching children ages 1-5 (experience teaching 2-year-olds and adult/child classes a plus).
3. Strong child- and adult-management skills.
4. Physical movements required: walking through the Zoo, acting out animal movements, repeatedly getting to the children's eye level (sitting, squatting, kneeling) and carrying material storage boxes.
5. Excellent public speaking skills such as voice inflection, varied facial expressions and enthusiasm.
6. Must be willing to handle a variety of mammals, reptiles, birds, insects and amphibians without limitations.
7. Availability to work the required dates below (some flexibility may be possible).
8. Strong professional skills such as the ability to develop positive interpersonal relationships and give and receive constructive feedback.
9. You must be legally authorized to work in the United States without Zoological Society sponsorship.

### Required Dates & Times: Position #1

Sept. 8 & 9, 2018	8-4	Training/shadow
Sept. 23 & 30, 2018	8:15-12:45	Teach Trains
Oct. 7, 13, 14, or 20, 2018	8:45-12:15	Shadow options (pick one)
Oct. 21 & 27, 2018	8:15-12:45	Teach Horses
Nov 3, 10, 11, or 17, 2018	8:45-12:15	Shadow options (pick one)
Nov. 18, 2018	8:15-12:45	Teach Cows
Dec. 1 or 8, 2018	8:45-12:15	Shadow options (pick one)
Dec. 9 & 15, 2018	8:15-12:45	Teach Turtles
Feb. 2, 3 or 9, 2019	8:45-12:15	Shadow options (pick one)
Feb. 10 & 17, 2019	8:15-12:45	Teach Color Zoo
Mar 2, 3 or 9, 2019	8:45-12:15	Shadow Bunnies (pick one)
Mar 10 & 16, 2019	8:15-12:45	Teach Bunnies
April 6 or 7, 2019	8:45-12:15	Shadow options (pick one)
April 13, 2019	8:15-12:45	Teach Birds
May 4 or 5, 2019	8:45-12:15	Shadow options (pick one)
May 11 & 18, 2019	8:15-12:45	Teach 2's Bugs

### Required Dates & Times: Position #2

Sept. 8 & 9, 2018	8-4	Training/shadow
Sept. 16, 2018	8:15-12:45	Teach Trains
Oct. 7, 13, 14, 2018	8:45-12:15	Shadow options (pick one)
Oct. 20, 2018	8:15-12:45	Teach Horses
Nov 3, 2018	8:45-12:15	Shadow Cows
Nov. 4 & 10, 2018	8:15-12:45	Teach Cows
Dec. 1, 2018	8:45-12:15	Shadow Turtles
Dec. 2, 2018	8:15-12:45	Teach Turtles
Feb. 2, 2019	8:45-12:15	Shadow Color Zoo
Feb. 3 & 23, 2019	8:15-12:45	Teach Color Zoo
Mar 2, 2019	8:45-12:15	Shadow Bunnies
Mar 3 & 24, 2019	8:15-12:45	Teach Bunnies
April 6, 7, 13 or 14, 2019	8:45-12:15	Shadow options (pick one)
April 20, 2019	8:15-12:45	Teach Birds
May 4, 5, 11 or 18, 2019	8:45-12:15	Shadow options (pick one)
May 19, 2019	8:15-12:45	Teach 2's Bugs

## Pay Rate and Dates of Employment

**Pay rate:** \$10.00 per hour

**Dates & Hours:** see schedule above

**Start date:** September 2018

Continued on next page

## Application Process & Tips

- **ONLY qualified applicants need apply.** Seeking candidates who are interested in returning every September – May (continued employment based on performance and interest). Summer positions may be open based on availability.
- **WHAT TO SEND: cover letter and resume emailed** in the **SAME attachment** to Patty T. [pattyt@zoosociety.org](mailto:pattyt@zoosociety.org) **by 8 a.m. June 18, 2018.** **Subject line** - Weekend Instructor Position (2 year old)
- **APPLICATION REQUIREMENTS:** Indicate in your cover letter if you are applying for position #1, position #2 or both. Use standard resume format (up to 3 pages) and reflect all of your experiences with children. Keep volunteer and paid experiences separate (include details for both).
- **IF YOU QUALIFY for an interview:** You must be available for an interview on **July 26, 2018** and bring 2 letters of recommendation to the interview. Be prepared to list teaching date conflicts.
- **QUESTIONS: Call Patty T. at 414-258-5058, ext. 419 (M-F, 8 a.m.-4 p.m.) or email [pattyt@zoosociety.org](mailto:pattyt@zoosociety.org).**

Learn more about the Zoological Society of Milwaukee Education (located at the Milwaukee County Zoo):  
[zoosociety.org/education](http://zoosociety.org/education)

