

Part-Time Instructor Positions at the Zoo

Join our team of educators and volunteers in the Zoological Society Conservation Education Department at the Milwaukee County Zoo. Our education programs are designed to support the development of environmental and scientific knowledge through fun, hands-on learning. To learn more go to: zoosociety.org/education

Position Description

Teach weekday K3-8th grade school programs at the Zoo and outreach at the schools from September 2019 through May 2020. This position will focus more heavily on K3-3rd grade programs. Teach 2-5 days per week based on school bookings (guaranteed 60 hours per month regardless of bookings). Seeking candidates who are interested in returning every September – May (continued employment based on performance and interest). Summer weekday and/or weekend positions may be open based on availability – positions given to current employees first.

Responsibilities Include:

- Memorize existing curriculum and animal information.
- Memorize and implement policies and procedures.
- Lead Zoo tours and handle small animals related to certain classes (training provided).
- Prepare and manage classroom materials and inventory.
- Collaborate with other educators and supervisors in a team atmosphere.
- Provide insights on curriculum, teaching strategies and program topics as opportunities arise.
- Communicate and interact with Zoo Pride and project search volunteers.



Requirements

Early-childhood or elementary education degree. Related degrees accepted if applicants have three or more years' experience lead-teaching young children in a formal or informal setting.

1. Experience teaching children ages 3-14 (with an emphasis on 3-10 year olds).
2. Experience communicating with teachers or parents a plus.
3. Developmentally appropriate teaching strategies & child- and adult-management skills.
4. Public speaking skills such as voice inflection, varied facial expressions and enthusiasm.
5. Strong professional skills such as the ability to develop positive interpersonal relationships and give and receive constructive feedback.
6. Physical movements required: walking through the Zoo, acting out animal movements, repeatedly getting to the children's eye level (sitting, squatting, kneeling) and carrying material storage boxes.
7. Must be able to handle a variety of mammals, reptiles, birds, insects and amphibians without limitations.
8. Must have own vehicle, valid driver's license and auto insurance. Vehicle is used for outreach programs with mileage reimbursement.
9. International applicants must be legally authorized to work in the United States without Zoological Society sponsorship.

Pay Rate and Dates of Employment

Pay rate: \$10 per hour

Hours: 2-5 days per week, guaranteed 60 hrs. per month; hours increase for spring field trip season.

Duration: September 2019-May 2020 (option to continue employment based on performance). Summer teaching opportunities based on availability.



Application Process & Tips

1. **ONLY qualified applicants need apply through the link on our website zoosociety.org/education (go to employment/internships)**
2. Seeking candidates who are interested in returning every September – May (continued employment based on performance and interest). Summer positions may be open based on availability. For questions call Patty T. at 414-258-5058, ext. 419 (M-F, 8 a.m.-4 p.m.) or pattyt@zoosociety.org
3. **APPLICATION REQUIREMENTS:** We require a cover letter and it should reflect the position you are applying for as we are offering several positions in our organization. Use standard resume format (up to 3 pages) and reflect all of your experiences with children. Keep volunteer and paid experiences separate (include details for both).
4. **IF YOU QUALIFY for an interview:** You must be available for an interview on **July 25, 2019** and bring 2 letters of recommendation to the interview. If you have a conflict notify Patty through email. Be prepared to list teaching date conflicts at the interview.

